

# Statements Made Easy!

You Upload and Approve — We Print and Mail

Get Started in  
30 Minutes



**Save Time & Money**

**Eliminate** printing, folding, stuffing, sealing, metering, mailing, and troubleshooting.

**Obtain** professional designs, quality processing, advanced features, and online Controls.

## Healthcare Design Generates Payments

**Service Messages**

Customize up to 3 lines

**Change Checkbox**

Prompt to receive changed information

**Multiple Messages**

Print 1 prominently displayed and up to 5 additional messages

**Detail Section**

Select/customize up to 9 columns

**Account Summary**

Select/customize up to 5 sub boxes

**Aging**

Select/customize up to 5 sub boxes

Please complete payment information

Account	Statement Date	Acct. Balance	Payment Due
HC1-BL	2/11/20xx	x.00	x.00

**Credit Card**  
 Select Card  
 Visa  Mastercard  Discover  AMEX

Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Signature \_\_\_\_\_ 3rd Digit Sec. Code \_\_\_\_\_

**Check**  
 Check No. \_\_\_\_\_ Amount Paid \_\_\_\_\_

Make checks payable to:  
 Health USA  
 125 MAIN STREET  
 STE 118  
 SERVICE CITY MA 09999

Check if your billing information has changed. Provide update(s) above or on reverse side. Please detach and return top portion with payment.

Schedule your next appointment at OurWebSiteURL.com. It's fast, easy, and convenient.

**Messages**

- The "Messages" bar and section only prints when messages are provided by biller.
- Up to 5 messages can be printed here.
- Individual statement messages can be modified during online eApproval.
- Dunning messages can be added for past due accounts.
- Example Message - Payments received after the 25th of the month may not be reflected on this bill.

Statement Detail				Statement Date 2/11/20xx		Account HC1-BL
Date	Name	Description	Optional	Charges	Receipts	Balance
1/04/20xx	Sally Smith	Office Estb Detailed Hx-Exam/Modera		x.00	x.00	x.00
1/04/20xx	Sally Smith	Urinalysis		x.00	x.00	x.00
1/04/20xx	Sally Smith	Hematocrit		x.00	x.00	x.00
1/04/20xx	Sally Smith	Office Estb Min/None Hx-Exam/St-Fud		x.00	x.00	x.00
1/04/20xx	Sally Smith	Office Estb Min/None Hx-Exam/St-Fud		x.00	x.00	x.00
1/04/20xx	Sally Smith	Office Estb Focused Hx-Exam/St-Fud		x.00	x.00	x.00
1/04/20xx	Sally Smith	Office Estb Comprhn Hx-Exam / High		x.00	x.00	x.00
1/04/20xx	Sally Smith	Urinalysis		x.00	x.00	x.00
1/04/20xx	Sally Smith	Hematocrit		x.00	x.00	x.00
1/04/20xx	Sally Smith	Counseling - 25 Minutes		x.00	x.00	x.00
1/04/20xx	Sally Smith	Hospital Discharge		x.00	x.00	x.00

Account Summary	Previous Balance	New Charges	Payments & Credits	Adjustments	Estimated Insurance	Account Balance	Payment Due
	x.00	x.00	x.00	x.00	x.00	x.00	x.00

Aging	Current	31-60 Days	61-90 Days	91-120 Days	120+ Days
	x.00	x.00	x.00	x.00	x.00

Health USA 125 MAIN STREET STE 118 SERVICE CITY MA 09999  
 For Billing Inquiries Call: (999)999-9999 Visit OurWebSiteURL.com

**Payment Summary**

- Select/customize up to 4 boxes
- Select credit cards to display
- Capture 3-4 digit Security Code

**Processing Bar Codes**

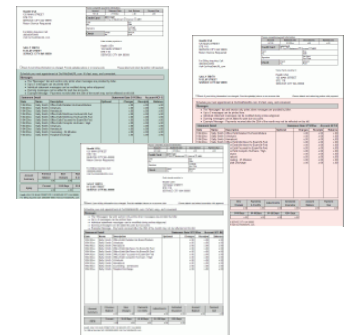
Ensure 100% delivery accuracy

**Perforation**

Perforated paper for easy separation

**Paper Color Options**

White (standard), Blue, Green, or Red



**Payment Due Boxes**

Select/customize up to 2 boxes

Actual template designs vary by billing software.

### Advanced Control Features\*

**Online Document Management Tools**

**eApprove** - REVIEW, APPROVE or REJECT uploaded files, Delete Single Documents and Modify Messages.  
**eView** - VIEW and PRINT 12 months of mailed documents.

**Management Reports**

Complete file Disposition and mailing Details.

**Address Change Service**

With NCOALink, we update changed addresses for correct mailing and provide you with a changed address report. (Optional service.)

\*see reverse side for details

**Outgoing Envelope (No. 10)**

Double window, address, and barcode save time & money



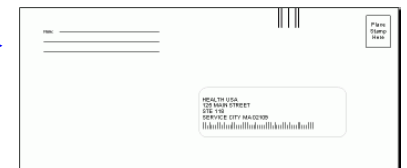
**Payment Return Coupon**

Speeds accurate payment posting



**Return Envelope (No. 9)**

Your name, address, and barcode show for timely/accurate delivery



# You're In Control With...

## eApprove & eView

- Review each uploaded file.
- Approve or Reject each file.
- Add or Modify Messages.
- View 12 months of statements online.

**eApprove Files – Your Action is Required**

Use the Required Action buttons below to control your documents and mailings.

Button descriptions:

- Review – check document quality, delete unwanted documents, and modify document messages.
- Approve – authorize files to be printed and mailed by the next business day.
- Reject – cancel files from printing and mailing... no costs incurred.

File No.	Uploaded Date	File Name	Documents	Required Actions
116579	8/24/2009 7:25:56 PM	Greenway-Col.bt	1	Review <input type="button" value="Review"/> Approve <input type="button" value="Approve"/> Reject <input type="button" value="Reject"/>
116577	8/24/2009 7:25:55 PM	Greenway-G.bt	1	Review <input type="button" value="Review"/> Approve <input type="button" value="Approve"/> Reject <input type="button" value="Reject"/>
116578	8/24/2009 7:25:55 PM	Greenway-BK.bt	1	Review <input type="button" value="Review"/> Approve <input type="button" value="Approve"/> Reject <input type="button" value="Reject"/>
116573	8/24/2009 7:20:00 PM	Greenway-BL.bt	1	Review <input type="button" value="Review"/> Approve <input type="button" value="Approve"/> Reject <input type="button" value="Reject"/>

## Address Changes

- We update changed addresses for correct first-time mailing and provide you with a changed address report to update your billing records.
- Optional service provided through USPS NCOALink (fee).

**NCOA Address Update Report**

Billers Name: Demo - No Prints  
 Biller ID: BL100100  
 File Number: 10298  
 File Name: HC1-BK.bt  
 Uploaded: 10/13/2007 01:29 PM ET

Summary  
 Total Changed Addresses = 5  
 Total New Addresses = 5

Detail (data may take a minute to load)

Account Number	Old Address	New Address	Move Date	Move Type
S50000	Sally Smith XXXXXXXXXXXXXXXXXX XXXXXXXX XX XXXXXX	Sally Smith XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX	2007/09	Individual
S50001	Sam Smith XXXXXXXXXXXXXXXXXX XXXXXXXX XX XXXXXX	Sam Smith XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX	2007/09	Individual
J00000	Jack Johnson XXXXXXXXXXXXXXXXXX XXXXXXXX XX XXXXXX	Jack Johnson XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX	2007/09	Individual
K50000	Karen Smith XXXXXXXXXXXXXXXXXX XXXXXXXX XX XXXXXX	Karen Smith XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX	2007/09	Individual
JY0000	John Young XXXXXXXXXXXXXXXXXX XXXXXXXX XX XXXXXX	John Young XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX	2007/09	Individual

## Management Reports

- Disposition Report provides status for each file.
- Detail Report provides patient level detail for each file.

**Disposition Report**

File Details	Number	Condition	Name	Documents	Uploaded	Approved	Rejected	Mailed	1stPgs	AddlPgs	Deleted	NotMailed	Mailed
116579	Test	Greenway-Col.tx	1	08/24/2009 07:25PM ET								0	
116577	Test	Greenway-G.bt	1	08/24/2009 07:25PM ET								0	
116578	Test	Greenway-BK.bt	1	08/24/2009 07:25PM ET								0	
116576	Test	Greenway-Col.tx	1	08/24/2009 07:22PM ET			08/24/2009 07:22PM ET					0	

**File Detail Report**

Billers Name: z - Test (UT Statement Samples)  
 Biller ID: 100527  
 File Number: 116579  
 File Name: Greenway-Col.bt  
 Uploaded: 08/24/2009 07:25 PM ET

Summary  
 Total Documents Uploaded = 1  
 Total Documents Deleted = 0  
 Total Documents Approved = 1  
 Total Payments Due from Approved Documents = \$0.00  
 Total Documents Mailed =

Detail (data may take a minute to load)

Name	Account	Payment Due	Deleted by User	Mailed
SALLY SMITH	GW Col	\$0.00	<input type="checkbox"/>	<input type="checkbox"/>

## Customization

- Return and Remittance Addresses.
- Payment Summary Box.
- Print Color.
- Messaging.
- Account Summary & Aging.

**Special Offer—Save \$360 per Year! Monthly Service Fee Waived—Enroll by 6/30/2011**



## MediPro, Inc.

Visit: [www.medipro.com](http://www.medipro.com)  
 Email: [info@medipro.com](mailto:info@medipro.com)  
 Call: 800.759.1321

